

Payroll consulting and fully managed administration services designed to fit your business.

At Smartsalary Payroll Solutions, we take the time to customise payroll solutions that deliver peace of mind and process efficiencies to our clients.

Access our expertise

Smartsalary Payroll Solutions specialises in the handling of complex and unique employment arrangements, and simplifying processes for senior executive payroll and intricate, award-based and industry conditions.

That means when you partner with Smartsalary Payroll Solutions, you're accessing a breadth of tried and tested services and process improvements, developed over more than 40 years of collective team experience, that can help you save cost and effort on each pay slip, every pay period.

Tailor your solution

When it comes to payroll, unsupported 'off-the-shelf' products often cannot address the unique and changing needs of complex organisations.

With Smartsalary Payroll Solutions support is part of the service. We will conduct an in-depth review of current payroll processes and identify opportunities for process improvement and cost efficiencies. We'll then tailor your payroll administration service with customised implementation support and a fully managed payroll service.

Stay compliant

The consequences associated with incorrect award applications can be significant. Smartsalary Payroll Solutions ensures you stay on top of ever-changing legislation and regulation, and takes the pressure off your in-house staff.

Our smart software accurately and automatically interprets highly complex award entitlements, and is always up-to-date with the relevant Australian legislation to ensure your organisation's compliance. Plus, our experienced team are on-hand to provide advice on legislation and how it applies to your organisation.

Let us simplify payroll management for you



Process review and design



Customised implementation support



Cloud-based technology



Easy to use ESS Portal



Dedicated and ongoing client support

Service Catalogue

Service Item	Included in per person/pay fee	Available for additional fee
New starters	✓	
Maintenance/changes including: hourly rate, reporting manager, work pattern, status (FT/Pt/Cas), cost centre, tax changes, super, salary packaging, deductions, pre/post tax super	✓	
Terminations (excluding same day request)	✓	
Same day termination requests		✓
Separation Certificates	✓	
Backpays for retrospective rate increases; or those that relate to data/ periods prior to conversion date		✓
Bonus/Commissions	✓	
Backpays resulting from incorrect/late actions by SPS	✓	
Ad hoc payments resulting from SPS errors	✓	
Ad hoc payments resulting from employer/manager errors		✓
<ul style="list-style-type: none"> › Merlin report development › Data report analysis 		✓
All employer and employee queries - phone calls	✓	
All employer and employee queries - email	✓	
Log on assistance including password resets	✓	
ESS/MSS supplementary training sessions	✓	
Create new cost centres	✓	
GL Chart of account changes		✓
Auditor information requests		✓
Pay Calculation (production of standard pay reports)	✓	
Pay Variance - comparing standard/base pay (contract hours * hourly rate) to actual payment with explanatory comments for the variance to standard	✓	
Pay variance - this pay to last pay with explanatory comment comments		✓
Pay variance - this pay to last pay with explanatory comment comments <ul style="list-style-type: none"> › pay reconciliation balancing net pay to ABA amount › forward deduction report to salary packaging provider › production of ABA file and post pay standard payroll reports 	✓	
EOM activities including monthly reconciliation balancing PAYG; Super; GL; balancing GL extract data to payroll report totals	✓	
<ul style="list-style-type: none"> › EOY reconciliation › Creation and electronic distribution of payment summaries 		✓
ERO rate calculations (July + December)		✓
ERO rate calculations - increment salary progression		✓